THE BYE LAWS
OF
ODISHA FISHERIES
TECHNICAL OFFICERS
ASSOCIATION,
BHUBANESWAR

Regd. No. 5140 / Poll. Dt. 20.07.1967
Amended on 03.08.2015
GOVERNMENT OF ODISHA
HOME DEPARTMENT

No. HOME-SAPW-RULE-0004-2015 dated 3.8.15

To
The Fisheries & A.R.D. Department.


In inviting a reference to their Letter No.8436 dt.13.07.2015 on the subject cited above, the undersigned is directed to say that, Government after careful consideration have been pleased to approve, the proposal for amendment of the original Bye-Law of the Odisha Fisheries Non-Gezetted Technical Officers Association as follows.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Present Clause</th>
<th>Present Provision</th>
<th>Amended provisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Short Title</td>
<td>Orissa Fisheries Non-Gazetted Technical Officers Association (OFNGTOA)</td>
<td>Odisha Fisheries Technical Officers Association.</td>
</tr>
<tr>
<td>2</td>
<td>Clause - 2 Membership</td>
<td>All Non-Gazetted Technical fisheries field officers of the Department of Fisheries, Orissa of the rank of DSF/ FEO/IF / FS / FD are eligible for Membership.</td>
<td>The membership of the Association shall be open to all such offices belongs to SFTA, JFTA.</td>
</tr>
<tr>
<td>3</td>
<td>Clause - 3: (Fees for Membership)</td>
<td>Rs.1/- monthly</td>
<td>The present fees of Rs.1/- be enhanced to Rs.500/- per year &amp; Life membership (till retirement) Rs.2000/-</td>
</tr>
<tr>
<td>4</td>
<td>Clause - 5: (General Council)</td>
<td>The business of the Association shall be conducted by the President, Vice-President, the Secretary, the Joint Secretary in the General council</td>
<td>Proposed to enhance the members of the office bearers as follows: 1. President- One 2. Vice-President-Three 3. One General Secretary 4. Joint Secretary- Three 5. Executive Body Members - Seven</td>
</tr>
</tbody>
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P.T.O.
The Odisha Fisheries Non-Gezitted Technical Officers Association may now be requested to re-print their original Bye-Law of the Association and furnish three copies of the printed Bye-Law to this Department for official use.

Under Secretary to Government.

Memo No. 27669(d) dated 3-8-15

Copy forwarded to the General Secretary, Odisha Fisheries Non-Gezitted Technical Officers Association, Director of Fisheries, Odisha, Cuttack for information and necessary action.

Under Secretary to Government.
<table>
<thead>
<tr>
<th>ARTICLE NO.</th>
<th>SUBJECT</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PART – I</td>
<td></td>
<td>2-4</td>
</tr>
<tr>
<td>ARTICLE – 1</td>
<td>Short Title &amp; Commencement</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 2</td>
<td>Extent</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 3</td>
<td>Definitions</td>
<td></td>
</tr>
<tr>
<td>PART – II</td>
<td></td>
<td>4-4</td>
</tr>
<tr>
<td>ARTICLE – 4</td>
<td>Name of the Association</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 5</td>
<td>Location of Registered Office</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 6</td>
<td>Area of operation</td>
<td></td>
</tr>
<tr>
<td>PART – III</td>
<td></td>
<td>5-9</td>
</tr>
<tr>
<td>ARTICLE – 7</td>
<td>Aims &amp; Objective</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 8</td>
<td>Means</td>
<td></td>
</tr>
<tr>
<td>PART – IV</td>
<td></td>
<td>9-12</td>
</tr>
<tr>
<td>ARTICLE – 9</td>
<td>Membership</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 10</td>
<td>Subscription</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 11</td>
<td>Termination of Membership</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 12</td>
<td>Resignation</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 13</td>
<td>Rights &amp; Privileges of Members of OFTOA</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 14</td>
<td>Duties &amp; Obligation of Members of the OFTOA</td>
<td></td>
</tr>
</tbody>
</table>

Contd...
<table>
<thead>
<tr>
<th>ARTICLE NO.</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>PART – V</strong></td>
</tr>
<tr>
<td>ARTICLE – 15</td>
<td>General Body</td>
</tr>
<tr>
<td>ARTICLE – 16</td>
<td>Powers and Functions of General Body</td>
</tr>
<tr>
<td>ARTICLE – 17</td>
<td>Meetings, Periodicity of Meetings &amp; Notice for Meetings</td>
</tr>
<tr>
<td>ARTICLE – 18</td>
<td>Quorums</td>
</tr>
<tr>
<td>ARTICLE – 19</td>
<td>Conduct of Business of the General Body</td>
</tr>
<tr>
<td>ARTICLE – 20</td>
<td>Voting</td>
</tr>
<tr>
<td></td>
<td><strong>PART – VI</strong></td>
</tr>
<tr>
<td>ARTICLE – 21</td>
<td>Office Bearers</td>
</tr>
<tr>
<td>ARTICLE – 22</td>
<td>Executive Body and its Compositions</td>
</tr>
<tr>
<td>ARTICLE – 23</td>
<td>Formation and tenure of the Office Bearers &amp; the E. B.</td>
</tr>
<tr>
<td>ARTICLE – 24</td>
<td>Power and Functions of the Executive Body</td>
</tr>
<tr>
<td>ARTICLE – 25</td>
<td>Conduct of Business of Executive Body</td>
</tr>
<tr>
<td></td>
<td><strong>PART – VII</strong></td>
</tr>
<tr>
<td>ARTICLE – 26</td>
<td>Power &amp; Duties of the President</td>
</tr>
<tr>
<td>ARTICLE – 27</td>
<td>Power &amp; Duties of Vice President (Centre)</td>
</tr>
<tr>
<td>ARTICLE – 28</td>
<td>Power &amp; Duties of Vice President (West &amp; South)</td>
</tr>
<tr>
<td>ARTICLE – 29</td>
<td>Duties &amp; Responsibilities of the General Secretary</td>
</tr>
<tr>
<td>ARTICLE – 30</td>
<td>Role &amp; Responsibilities of Joint Secretaries</td>
</tr>
<tr>
<td>ARTICLE – 31</td>
<td>Powers &amp; Duties of the Treasurer</td>
</tr>
</tbody>
</table>

Contd...
<table>
<thead>
<tr>
<th>ARTICLE NO.</th>
<th>SUBJECT</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PART – VIII</td>
<td></td>
<td>24-25</td>
</tr>
<tr>
<td>ARTICLE – 32</td>
<td>Zones of the Association &amp; Zonal Coordinators</td>
<td></td>
</tr>
<tr>
<td>PART – IX</td>
<td></td>
<td>25-27</td>
</tr>
<tr>
<td>ARTICLE – 33</td>
<td>Financial Year</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 34</td>
<td>Sources of Income &amp; Utilization of Funds</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 35</td>
<td>Budget</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 36</td>
<td>Audit of Accounts</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 37</td>
<td>Maintenance of Records</td>
<td></td>
</tr>
<tr>
<td>ARTICL – 38</td>
<td>Official Website of OFTOA</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 39</td>
<td>Operation of Bank Accounts</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 40</td>
<td>Annual List of the Executive Body Members</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 41</td>
<td>Legal Proceedings</td>
<td></td>
</tr>
<tr>
<td>PART – X</td>
<td></td>
<td>28-29</td>
</tr>
<tr>
<td>ARTICLE – 42</td>
<td>Amendments</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 43</td>
<td>Dissolution &amp; Adjustment of Affairs</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 44</td>
<td>Interpretations of Rules</td>
<td></td>
</tr>
<tr>
<td>ARTICLE – 45</td>
<td>Savings &amp; Repeals</td>
<td></td>
</tr>
</tbody>
</table>

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THE BYE LAWS (RULES & REGULATIONS)
OF
THE ODISHA FISHERIES TECHNICAL OFFICERS ASSOCIATION (OFTOA), 2015

INTRODUCTION:

Whereas the old cadre namely "ODISHA SUBORDINATE FISHERIES SERVICE" has been renewed by the Government of Odisha; and whereas the erstwhile cadres of Fisheries Demonstrator, Fisheries Supervisor, Fisheries Extension Officer, Dy. Superintendent of Fisheries have been abolished vide Government of Odisha, Fisheries & ARD Department Resolution No. 6611 / dated 01 / 06 / 2011 published in the Odisha Gazette vide no. 1283 / dated 02 / 06 / 2011, and whereas the erstwhile cadres belonging to the Fisheries Demonstrator and Fisheries Supervisor now re-designated as Junior Fisheries Technical Assistant (JFTA) and Senior Fisheries Technical Assistant (SFTA) together have been brought over to the cadre of "Odisha Subordinate Fisheries Service" an Association of Technical Officers belonging to the newly constituted cadre of "Odisha Subordinate Fisheries Service" is formed to protect and promote both the collective and individual welfare (moral, cultural, and social) of the members of the Association and dissemination of greater human values in consonance with the principles embodied in the letters and the spirit of the Constitution of India. A set norms and principles in the form of Rule and Regulations is herby adopted for smooth conduct of affairs of the Association for ensuring Justice through strengthening fraternity.
PART - I

(SHORT TITLE, COMMENCEMENT, EXTENT & DEFINITION)

ARTICLE - 1 SHORT TITLE & COMMENCEMENT:

The Rules and Regulation hereunder made and adopted shall be called Bye – Laws (Rules & Regulations) of “Odisha Fisheries Technical Officers Association”. The provisions of this Bye – Laws shall came in to force immediately after necessary registration of the Association by the Government.

ARTICLE - 2 EXTENT:

The provision of this Bye – Laws shall extend to all members of the Association and such other entitles and concern as may be relevant from time to time.

ARTICLE - 3 DEFINITIONS:

a) Association means the “Odisha Fisheries Technical Officers Association”

b) Government means the Government of Odisha

c) State means the State of Odisha

d) Department means the Fisheries & Animal Resource Development Department
e) Members means members of "Odisha Fisheries Technical Officers Association"

f) Executive Body means the Executive Body of the "Odisha Fisheries Technical Officers Association" elected by the members of the Association.

g) General Body means the General Body of "Odisha Fisheries Technical Officers Association" elected by the members of the Association.

h) Office Bearer means the office Bearer of the "Odisha Fisheries Technical Officers Association" elected by the members of the Association.

i) Advisors means the advisors of the "Odisha Fisheries Technical Officers Association"

j) Technical Officers means the OFT Officers.

k) Cadre means "Odisha Fisheries Subordinate Service" cadre and OFTOA cadre in short.

l) Service means Odisha Fisheries Service.

m) President means President of OFTOA elected by the members of the Association.

n) Secretary means General Secretary of OFTOA elected by the members of the Association.
o) Year means the Calendar year

p) By – Laws means the by – laws of OFTOA approved by the Government

PART – II

(NAME OF THE ASSOCIATION, LOCATION OF REGISTERED OFFICE & AREA OF OPERATION)

ARTICLE – 4 NAME OF THE ASSOCIATION:

The name of the association shall be the “ODISHA FISHERIES TECHNICAL OFFICERS ASSOCIATION” and “OFTOA” in short

ARTICLE – 5 LOCATION OF REGISTERED OFFICE:

The registered office of the Association at present is located at Plot No. 391 / 3017, Mahadev Nagar, Jharapada, Bhubaneswar - 751006

ARTICLE – 6 AREA OF OPERATION:

The area of operation of the Association shall be all over the State of Odisha
PART – III

(AIMS AND OBJECTIVE & MEANS)

ARTICLE – 7 AIMS AND OBJECTIVE:

The Aims and the objective of the Association are:

a. to foster unity & develop fraternity among the members of the Association;

b. to promote the general welfare including career advancement and future prospectus of the members of the OFTOA and to protect and to further both collective and individual interest of the members of the Association and consolidation and protection of the interest of the members all over the State within the ambit law and the Constitution of India;

c. to strive for achievement of the unity and fraternity through various activities and programmes and bring about cohesion and unity amongst the different State Civil Services towards enhancement of the efficacy of the members as well as to attune members for facing the challenges in the fast changing social realities and to enthuse and motivate the OFT Officers for rendering their best for accelerating the development process of the State and to work for bringing into fruition the lofty ideals enshrined in the Constitution of India and to work to the best of the ability for dispensing social justice to all sections of the people;
d. to associate, to affiliate and work with other similar associations / organizations / bodies are not repugnant to the aims and objectives of this Association;

e. to create, raise and maintain such establishment, fund and organs to promote the social, physical, moral and intellectual advancement of the members of the Association as well as to bring about their overall development;

f. to organize seminar, press conference, meetings, open sessions, printing of journal / newsletter for strengthening the intellectual and moral fabric of the members of the Association and towards successful attainment of the aims and objectives of the Association;

g. to raise funds or collect donations by means consistent with the aims and objectives of the Association for Promotion of its Aims & Objectives as well as to defray the expenditure for proper and smooth functioning of the Association. To take any other steps as may be conducive or incidental to the attainment of the objectives of the Association and consistent with the decision / resolution adopted in the Executive body of the Association for furtherance of the cause of the Association;

h. obtaining equitable redressal of the social grievances of the members, with regards to their pay and prospects, status and allowances etc;

i. creating, fostering and maintaining a better understanding amongst the members in the different posts of the service;
j. creating and maintaining such establishment, funds, organizations and/or societies as are not prohibited by the Law and Departmental Rules approved by the Government, in order to promote the physical, moral, intellectual and economic welfare of its members;

k. protecting and safeguarding such rights of the members as are compatible with the social conditions of their service;

l. adopting measures render pecuniary or any other add. In cases of bonafied need and distress, to any member, when unfortunately thrown out of employment or disable or to his family or dependences in distress in the event of his death;

m. to establish and maintain Residential Clubs, Boarding Houses, Institutions for General and technical education of the children of the members, hospitals, cooperative credit societies, benefit funds, printing presses, libraries and other cooperative bodies for purchase of lands for the purpose of erecting dwelling houses for its members;

n. to organize seminars, to brief press conference meetings, open sessions and/or similar gatherings for the education of the members and exchange of views and ideas and bring out and circulate journals, newsletters and/or periodicals for the information of the members to attain the aims and objects in the interest of the Association;
o. to utilize and or disburse the funds of the Association and/or to contribute to reliable and recognized funds started for giving relief to people affiliated by the cyclone, earthquake, flood, famine or any other natural calamity or to funds started for the purpose of the public welfare of the alleviation of human suffering;

p. to promote, encourage and coordinate the work for the well-being of the members of the ODISHA FISHERIES TECHNICAL OFFICERS and their families;

q. to work towards such other objectives and requirements as may be required and felt necessary from time to time.

All incomes, earnings, movable or immovable proprieties of the Association shall be solely utilized and applied towards the promotion of its Aims and Objectives only as set forth in the Memorandum of the Association and no portion thereof shall be paid of transferred directly and indirectly by way of dividends, bonus, profit or in any other manner whatsoever, to the present and past members of the Association or to any person claiming through anyone or more of the present or past members. No member of the Association shall have any personal claim on any moveable or immoveable properties of the Association or make any profit, whatsoever, by virtue of his membership.
ARTICLE – 8 MEANS:

For the achievement of the Aims and Objectives referred to in Article – 7, “OFTOA” shall adopt constitutional Means

PART – IV

(MEMBERSHIP, SUBSCRIPTION, TERMINATION OF MEMBERSHIP, RESIGNATION, RIGHTS & PRIVILEGES OF MEMBERS, DUTIES & OBLIGATIONS OF MEMBERS)

ARTICLE – 9 MEMBERSHIP:

The membership of the Association shall be open to all such officers belonging to the ODISHA FISHERIES TECHNICAL OFFICERS ASSOCIATION

9.1 On receipt of dully filed in application with prescribed fee, the Secretary, OFTOA shall take approval of the resident, PFTOA and admit and enrol OFT Officers as members of OFTOA.

ARTICLE -10 SUBSCRIPTION:

OFT Officers desirous of becoming a member of OFTOA shall have to pay necessary fees as detailed below:

(a) Annual membership fee Rs 500 /-
(b) One time Life membership fee Rs 2000 /-
(Provided that the amount of membership fees may be revised from time to time)

(c) Annual Membership fees shall be due on the beginning of the calendar year.

(d) The membership shall be renewed each year on payment of the annual membership fee.

(e) In case of members who have deposited one time life membership fee no such renewal of membership is required.

ARTICLE -11 TERMINATION OF MEMBERSHIP:

The membership of any member of the Association shall be terminated by the Executive body on the following grounds:

(a) failure to deposit the annual membership fee;

(b) failure to attend three consecutive meetings of the Association without any valid reason;

(c) in case the member officer deliberately acts contravention of aims and objectives of the Association;

(d) in case of leaving the cadre on recruitment to new job, promotion, retirement, death and mental illness.
Provided that the member officer shall be given an opportunity of being heard by the Executive Committee in Executive Committee Meeting before termination of membership on the ground mentioned at (a), (b) and (c) of this article and such motion is passed by two third majority of votes in the Executive Body Meeting.

ARTICLE -12 RESIGNATION:

After payment of all outstanding dues, a member may resign by giving notice in writing of such resignation and it shall be placed before the Executive Body for its final decision.

ARTICLE -13 RIGHTS & PRIVILEGES OF MEMBERS OF OFTOA:

Every member of the Association shall have the rights:

a. to participate in General Body Meeting of the Association and to vote for election of the members of the Executive Body of the Association;

b. to stand for election to any office of the Executive Body of the Association;

c. to participate in and vote for any resolution and proposal in General Body meeting of the Association;
d. to suggest any proposal for the consideration of the Association for achievement of the Aims and Objectives of the Association;

e. to receive copy of statement of accounts and to inspect register and other records of the Association with reasonable notice to the office bearer in whose custody the relevant record is kept;

Provided that a member of the Association who is defaulter in respect of payment of yearly subscription for two consecutive years shall have no right to participate either in the process of election of the office bearer or to exercise voting right but the same can be regained once the dues are cleared.

ARTICLE -14 DUTIES & OBLIGATION OF MEMBERS OF THE OFTOA:

Every member shall have the duty and obligation to:

a. abide by all articles, decisions and resolutions of the Association;

b. pay early subscription and such other contribution as may be decided by the Association;

c. take all possible steps and use every legitimate means to fulfil the objective of the Association and;

d. safeguard all properties and records of the Association as and when entrusted to.
PART – V

(GENERAL BODY, POWERS & FUNCTIONS, MEETINGS, QUORUMS, NOTICE, CONDUCT OF BUSINESS OF THE GENERAL BODY & VOTE)

ARTICLE-15 GENERAL BODY:

The General Body of OFTOA shall be composed of all members of the Association.

ARTICLE-16 POWERS & FUNCTIONS OF GENERAL BODY:

a. To approve the Association’s report.

b. To pass the Association’s audited accounts.

c. To appoint the Association’s auditors.

d. To approve the Association’s annual programme and budget.

e. To elect the Executive Body of the Association from amongst its Members.

f. TO establish overall policies for working of OFTOA.

g. To be responsible for overall vision and thrust of OFTOA.

h. To elect the Office Bearers of the Association.
ARTICLE-17 MEETINGS, PERIODICITY OF MEETINGS & NOTICE FOR MEETINGS:

The General Body shall meet ordinarily once in a year. And the gap between two meetings should not be more than 18 months. The place and time of the General Body meeting are decided by the Executive Body. An extra Body or on receipt of requests for such meeting from 1/5th (one fifth) of the members of the OFTOA. Members will receive notice of ordinary General Body meetings 21 days in advance. The notice period for extra ordinary meeting will be 15 days if the Executive Body call it, and 30 days if Members demand it.

ARTICLE-18 QUORUMS:

The quorum for all General Body Meeting of OFTOA shall be at least 1/5th (one fifth) of the total Membership. However, in case there is no quorum, the adjourned meeting will not require any quorum.

ARTICLE -19 CONDUCT OF BUSINESS OF THE GENERAL BODY:

i. All the members of General Body shall be presided over by the President and in case of his absence due to any reason meeting will be presided over by the Vice – President in order of precedence.

ii. The items on the Agenda shall be taken up one by one. However, the President will have the discretion to allow discussion on any item of the Agenda if he deems it important or urgent.
iii. The President shall have discretion to allow discussion on any item not included in the Agenda.

iv. The resolution shall be carried by the simple majority except those relating to an Amendment to the constitution and no confidence, which shall be carried by two third majorities of the members present.

v. All the resolution passed at a General body meeting of the federation or in the meeting of the Executive Body will be confirmed and signed by the President and Secretary.

vi. Notice of the proposal for Amendment to the constitution or no confidence shall be given not less than by 25 members to the President or the Secretary at least one month before the date when such proposal is to be considered by the Association.

vii. All the questions arising at any meeting shall be decided by a majority of votes and in case of the tie, President shall have right of casting vote.

viii. The president and the Secretary shall have power to incurred expenditure up to Rs 1000/- per month beside budgetary provisions.

However, the details of expenditure along with vouchers shall be put up before Executive Body in the next meeting for approval.
ARTICLE-20 VOTING:

Each member shall have one vote by person. In case of equality of votes, the President shall have the right of casting of vote.

PART – VI

(OFFICE BEARERS, THE EXECUTIVE BODY, FORMATION & TENURE OF THE OFFICE BEARERS & THE EXECUTIVE BODY, POWER & FUNCTIONS OF THE EXECUTIVE BODY & CONDUCT OF BUSINESS)

ARTICLE-21 OFFICE BEARERS:

The office bearers of the Association shall consist of the President, Vice President, the Secretary, Joint Secretary and the Treasurer of the Association and such other members as shall be elected by the General Body of the Association.

ARTICLE – 22 EXECUTIVE BODY & ITS COMPOSITIONS:

The executive Body, EB in short, shall consist of the office bearers and other nominated members and the total strength shall be not more than 15 members, which shall include:
1. President One
2. Vice President (Centre) One
3. Vice President (West) One
4. Vice President (South) One
5. General Secretary One
6. Joint Secretary (Organization) One
7. Joint Secretary (Office) One
8. Joint Secretary (Treasurer) One
9. Executive Body Member Seven

ARTICLE-23 FORMATION & TENURE OF THE OFFICE BEARERS & THE EXECUTIVE BODY:

The office bearers as provided under Article – 21 shall be elected for a period of two years from among the members of the Association by the General Body in the Annual General body meeting on every two years. Other members of the Executive Body shall be nominated to the Post by the President on the basis of the recommendation of the General Body. Provided that the Executive Body including Office Bearers may remain in tenure beyond two years term till the new Executive Body is constituted which shall not exceed period of two months from the date of expiry of tenure of the old Executive Body.
ARTICLE – 24  POWER & FUNCTIONS OF THE EXECUTIVE BODY:

The Executive Body shall be entrusted with the management of all affairs of the OFTOA as follows:

a. the EB shall carry out all transactions under the supervision of the President or Vice President (in case of absence of President) with the aid and advice of the Secretary of the Association;

b. it shall carry out the decisions and resolutions of the General Body;

c. it shall maintain all records, accounts, reports and assets of the OFTOA;

d. it shall represent the Association through its President and Secretary;

e. it shall do all such works as may be assigned by the General Body from time to time in view of the broad objectives of the Association;

f. it shall strive towards achievements of the aims and objectives of the Association.
ARTICLE-25

CONDUCT OF BUSINESS OF EXECUTIVE BODY:

a. The Executive Body meeting shall be held once in a quarter.

b. The President shall convene the Executive Body meeting in consultation with the Secretary.

c. The Secretary shall intimate the Executive Body members to attend the meeting before 15 days of the date fixed for the purpose.

d. Emergency meeting of the Executive Body may be held within 24 hours as shall be convened by the President.

e. The quorum of the Executive Body meeting shall be at least $\frac{1}{5}$th of its members.

f. The President shall preside over the Executive meeting.

g. The Secretary shall conduct the business of the meeting and keep records of all proceedings and business of the meetings.
h. Decision shall be taken in the meeting on simple majority of votes.

i. All the Executive Body members shall have the right to vote except the President. In case of tie the President shall cast his vote.

j. The Secretary may invite the Zonal Coordination of the Association to participate in the Executive Body meetings.

PART – VII

(Power, Functions, Duties & Responsibilities of Office Bearers)

ARTICLE-26 POWER & DUTIES OF THE PRESIDENT:

The President of the Association shall have the following powers and duties:

a. the President shall preside over the meeting of OFTOA;

b. he / she shall have power of control, supervision and disciplinary action over affairs of the OFTOA;

c. he / she shall countersign the proceedings, accounts, minutes etc of the OFTOA;
d. he / she shall arrange to fill up casual vacancy, assign duties and responsibilities and do the needful as per advice of the Executive Body;

e. he / she shall have power of casting vote in election to the Executive Body and in other normal affairs he / she will have right to vote in case of tie.

**ARTICLE-27 POWER & DUTIES OF VICE PRESIDENT (CENTRE):**

The Vice President (Centre) of the Association shall have the following powers and duties:

a. he / she shall discharge all duties as assigned to him / her by the Executive Body;

b. he / she shall act as President in the absence of President.

**ARTICLE-28 POWER & DUTIES OF VICE PRESIDENT (WEST & SOUTH):**

The Vice President (West & South) of the Association shall have the following powers and duties:

a. he / she shall discharge all duties as assigned to him / her by the Executive Body;

b. he / she shall be responsible for maintain contact with Zonal Coordination for achieving the aims and objectives of the Association.
ARTICLE-29 DUTIES & RESPONSIBILITIES OF THE GENERAL SECRETARY:

The General Secretary of the Association shall have the following duties and responsibilities:

a. to aid and advice the President in the affairs of OFTOA;

b. to assist the President and the Treasurer in all the work of the Association related to the programmes and activities that fulfil the objectives of OFTOA;

c. to keep records of the proceedings of meetings of the General Body and of the Executive Body;

d. to maintain a list of Members of OFTOA and data pertaining to their collective activities;

e. to do all correspondence with Government, Department, Members and other Associations and Organizations for and on behalf of OFTOA and to have custody of records, registers, files, accounts etc of OFTOA;

f. to carry on the day – to – day work of OFTOA at the headquarter and to have Superintendence over the office and its staff;

g. to prepare the annual report and submit it to the Executive Body and present the same before the General Body on approval of the President;
h. to publish bulletins, magazines and other literature in order to achieve the objectives of OFTOA as directed by the Executive Body;

i. to submit records before Registrar or any other authority and fulfil all statutory obligations;

j. to execute various programmes and activities to promote the objectives of OFTOA as decided by the Executive Body;

k. he / she may pass expenditure up to Rs 1000 /-

l. he / she shall perform such other duties as may be assigned by the President / Executive Body from time to time;

m. to develop and maintain the official website of OFTOA.

**ARTICLE-30 ROLE & RESPONSIBILITIES OF JOINT SECRETARIES:**

a. They shall assist the Secretary in discharge of his / her duties.

b. They shall perform such other functions as shall be assigned to them by the Executive Body.

**ARTICLE-31 POWERS & DUTIES OF THE TREASURER:**

The Treasure will be responsible:

a. to maintain or cause to maintain regular accounts, to prepare annual statements of accounts of OFTOA and to submit the same to the Executive Body and General Body;
b. to receive or cause to receive and disburse or cause to disburse amounts and to incur expenditure as per budget estimates approved by the Executive Body;

c. to submit financial records before related and required authorities to fulfil statutory obligations;

d. to provide leadership in the raising of funds for work to achieve the objectives of OFTOA;

e. to monitor and oversee the operation of the Bank Account.

PART – VIII

(ZONAL COORDINATOR)

ARTICLE-32 ZONES OF THE ASSOCIATION & ZONAL COORDINATORS:

There shall be ten zones throughout the State and each Zone shall have maximum two Zonal Coordinators nominated by the Executive Body from among the members of the Association for smooth conduct of affairs and coordination among the members of the Association.

The different districts of the state shall come under the following 10 Zones:
Koraput Zone: Rayagada, Koraput, Malkangiri, Nabarangapur
Berhampur Zone: Ganjam, Gajapati, Phulbani
Khorda Zone: Puri, Nayagarh, Khurda
Cuttack Zone: Cuttack, Kendrapada, Jagatsinghpur
Balasore Zone: Balasore, Bhadrak, Mayurbhanj
Kalahandi Zone: Kalahandi, Nuapada, Sambalpur
Dhenkanal Zone: Angul, Dhenkanal, Jajpur
Sambalpur Zone: Sambalpur, Jharsuguda, Bargarh
Keunjhar Zone: Keonjhar, Sundargarh, Deogarh
Bolangor Zone: Bolangir, Boudh, Sonepur

Provided further that each zone may have Executive Committee similar to the Executive Body of the Association to manage the zonal affairs and to keep coordination with the Executive Body as shall be decided by the Association from time to time.

Provided further that the Association may declare each administrative district of the state as separate zone in due course of the growth of membership as per resolution passed in general body and accordingly the strength of Zonal Coordinators may increase.

PART – IX

(FINANCIAL YEAR, SOURCE OF INCOME, AUDIT OF ACCOUNTS, OPERATION OF BANK ACCOUNTS, ANNUAL LIST OF EXECUTIVE BODY MEMBERS & LEGAL PROCEEDINGS)

ARTICLE – 33  FINANCIAL YEAR:

The financial year of OFTOA shall be 1st April to 31st March
ARTICLE-34 SOURCES OF INCOME & UTILIZATION OF FUNDS:

OFTOA shall raise its funds through several ways, including Membership Fees, Grants, Contributions and Donations from Members, Service Charges and distribution of Publications, Contribution and Donation from Government and other bodies both within the Country and Abroad; Loans and Advances from Government Agencies / Banks / Corporations / Trusts / Bodies / Institutions and other Agencies to undertake development projects and other schemes approved by the Executive Body. All income shall be utilized for attaining Aims and Objectives of OFTOA.

Government has reserve rights to Audit the income and expenditure of the Association.

ARTICLE-35 BUDGET:

The Annual Budget of OFTOA shall be prepared by the Executive Body and shall be presented by the Secretary before the General Body. The General Body shall pass the budget on simple majority.

ARTICLE-36 AUDIT OF ACCOUNTS:

OFTOA shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form (as may be statutorily prescribed by the Registrar of Societies) and maintain as per law. The accounts of OFTOA shall be audited annually by a firm or Chartered Accountant to be appointed by the General Body. The audited statement of accounts together with the audit report will be placed before the General Body with the recommendations of the Executive Body.
ARTICLE-37 MAINTENANCE OF RECORDS:

All the business in the meeting of General Body and Executive Body shall be kept in records in the form of proceedings, minutes, resolutions, etc.

ARTICLE-38 OFFICIAL WEBSITE OF OFTOA:

The Association shall develop and maintain an official Website for dissemination of information, ideas and for receiving feedback relevant to the achievement of aims and objectives of the Association.

ARTICLE-39 OPERATION OF BANK ACCOUNTS:

The Association’s Bank Account shall be operated jointly by the General Secretary and the Treasurer of the Association.

ARTICLE-40 ANNUAL LIST OF THE EXECUTIVE BODY MEMBERS:

Once in every year a list of the office-bearers and members of the Association shall be filled with the Department of Government.

ARTICLE-41 LEGAL PROCEEDINGS:

The Association may sue or be sued in the name of the Secretary of the Administrative Department.
PART – X

(MISCELLANEOUS)

ARTICLE-42 AMENDMENTS:

Any part or the whole of the Bye – Law of the Association can be amended at any General Body meeting of OFTOA by a 2/3rd majority of vote of the members present at such meeting, provided the proposed amendments form part of the Agenda and are circulated amongst members at least 21 days before the meeting at which such amendments are to be considered. Such amendment shall be approved by the competent authority that approved the Bye – Law of the Association.

ARTICLE-43 DISSOLUTION & ADJUSTMENT OF AFFAIRS:

If the Association needs to be dissolved, it shall be dissolved on the approval of the at least 2/3rd of the members of the Association in a General Body Meeting convened for the same purpose.

The dissolution of OFTOA, if any property remains after satisfying all debts and liabilities of OFTOA, it shall not be divided among the members of the General Body or the Executive Body but shall be transferred to some other Association having similar objectives.

ARTICLE-44 INTERPRETATIONS OF RULES:

In matters of dispute, or differences arising out of interpretation of these rules, the interpretation provided by the Executive Body shall be final.
ARTICLE-45 SAVINGS & REPEALS:

Govt. In Home Department have power to amend any of the provisions of the Bye – Law as per approval of the 2/3rd members of the General Body Meeting.

Essential Certificate:

“Certified that this is the correct copy of the Bye – Laws (Rules and Regulations) of the ODISHA FISHERIS TECHNICAL OFFICERS ASSOCIATION (OFTOA)”

LASHIKANT N. DEOGURO (President)

SUBENDRA KR.KARDI (General Secretary)

APPROVED